

Consulate General of India,

Birgunj (Nepal)

Phone: (051) 532264/ 532244 Fax: 532269

Documents required along with application form for

Registration as Indian National:

1) Self attested copy of any two documents as proof of Indian Nationality from following:-

(a) Passport,

(b) Election Commission Identity Card

(c) Domicile Certificate with photograph **OR** Caste Certificate with photograph

(Note: If a Domicile or Caste certificate is without photograph, applicant should submit updated Passbook of a running Bank Account in India of a Nationalized Bank. Passbook should have same Residential Address and photograph duly attested/ stamped by Bank)

2) Letter from **Nepali Employer/ Educational Institution** as proof of Employment / Business/ Study in Nepal.

3) Letter from **House Owner** as proof of residence in Nepal.

4) **One (1) recent passport-size (3.5 x 3.5 cm) & one stamp size.**

5) Certificates of Education (Matriculation/ High School and above).

Note:

(a) Documents like PAN Card, Driving License and Ration Card etc will not be accepted as proof of Indian Nationality.

(b) For proof of employment/ business/ study, a certificate from the employer/ Educational Institution on their letter-head, duly signed, giving **Name, Designation** and **Phone Number** of the authorized signatory may be submitted.

(c) For proof of Residence in Nepal, the house-owner may provide a certificate on the photocopy of his/her citizenship card mentioning his/ her Name, Present address, Phone number along with details of applicant's Name, address in India and period of stay in his/her rented house.

(d) While filling the Registration form, **please indicate profession** from following categories:

(i) Student (ii) Teacher/ Doctor/ Professor/ Scientist (iii) Manager/ Worker in factory or shop (iv) Businessman (v) Non-working (Housewife/ Child). In case of other, please specify the same.

[Please bring **Original Documents** for verification]

No Fee is payable for this service [First time]

Renewal/ Lost/ Damage- NRs 2940/- Applicable